Minutes of Heritage Coast Canoe Club Committee Meeting

4th JULY 2018

Present:

Joy Edwards – Chair

Siobhan Baxter – Secretary

Luke Edwards

Simon Baxter (SGB)

John De Bank

Paula Bates

Sean Burlington (SeB)

Katherine Ailward

Apologies:

Kate Wiscombe

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|  | **Notes** | **Actions** |
| 1 | JE **welcomed** all. |  |
| 2 | There were **apologies** from Kate Wiscombe |  |
| 3 | SB read through the action points from the minutes arising from the last meeting.  The minutes were agreed and signed off by JE. |  |
| 4 | **Matters arising from the previous meeting as follows;**   * Need to ensure we have a process in place for data protection compliance, look at British Canoeing website for guidance | JE/SB |
| 5 | **Financial Position of the Club;**  JE confirmed we have a healthy bank balance, much improved due to increase in full members and from recent ‘open day’  Account Signatories are JE and PB  It was proposed that the Club purchase new/second hand kayaks to accommodate larger adults, possibly to include ‘sit on’ and double sea kayak – all agreed  Also agreement to purchase neoprene spray decks - 3 small & 3 medium  JE explained that water & electric readings are up to date  Moving forward Joy explained that she had asked the Gig Club for clarity on breakdown of bills, particularly the electric bill due to high costs for what is little usage, however there has been little information forthcoming.  A meeting is planned with Bob Gillis for Thursday 5th July – SB and JE to attend and feedback on discussions, focus is mainly surrounding meter readings and storage of Gig kit in the shared toilet | LE/PB  SB/JE |
| 6 | JE read out her **chairperson’s report**.  JE thanked the Coaches for their work to date, Kieran and Simon for their regular help  We have 21 paid up members 16/17 of those members being regular attendees  Tuesday sessions are well attended  The Club has had a great deal of local publicity, both in the Bridport News and local newsletters which is helping to promote us and encourage new paddlers.  Pleasing to see the club committee and members are pulling together |  |
| 7 | **Coaches Report;**  PB & LE reported increased capability of many paddlers; focus must be on pursuing more formal qualifications for those that want them.  Discussed creating more club coaches by training/upskilling current members, this being particularly needed due to increase in membership and regular high numbers of weekly paddlers.  Relying on more capable paddlers to ensure we are safe on the water, although it is acknowledged that the ideal ration of paddlers to coaches is 8:1 the coaches have split the weekly groups to consider ability which makes for better sessions.  Skills/Awards have changed over the past months, ‘Foundation Safety & Rescue Training’ – once gained this will allow more paddlers to lead but not coach  Need to make more use of the open boats as this adds to the award stars, likewise members need to practise surf safety/practise rescue skills  LE mentioned that John Purse had offered to assess paddlers – 6 in total to achieve the ‘FSRT’ award – this would be over a 6 week period, participants to attend all 6.  Discussion hoped that a further 6 people would then be able to participate  Recent involvement with Bridport Sea Cadets, this is a trial as they wanted to upskill their paddlers to enable them to gain Awards, our involvement is to coach and subsequently have use of their assessors when appropriate at no cost; first week was attended by 6 youth cadets plus 2 adults, behaviour and attention was a challenge and PB reported this will need to improve if the Cadets are to achieve what is required to gain Awards, minimal fee of £1 per person  Thanks given to John de Bank, Kieran, Simon & Katrina for helping get boats/kit out in readiness for sessions which reduces time and support this session |  |
| 8 | **British Canoeing Club Affiliation (BCC)**;  Membership leaflets had been received, details on insurance for paddlers and their boats. More leaflets available through BCC  ‘The Paddler’ magazine received by Joy, will be left in the boatshed for members to read through | JE |
| 9 | **Extended Season;**  Discussion around extending the weekly paddling session once dark nights are here;  Discussion to have weekly weekday sessions. Most people agreed too much of a commitment every week although all agreed once per month may be a thought.  This to be as well as monthly pool sessions at Bridport Leisure Centre  Luke suggested an away weekend in the summer holidays – hopes to be around 25th Aug’ as is his birthday – all competent welcome | KA  LE |
| 10 | **Publicity Day;**  It was agreed to hold a publicity day for holiday makers to ‘have a go’ following the success of most recent session in May.  This will act as a fundraiser to help the Club purchase new items.  Sunday 12th August – 11.00-15.00, helpers to arrive by 10.15 please.  Few cakes, sell tea coffee and squash as before  £5 per hours session, no booking turn up and paddle although if booking in advance on the day money to be taken to avoid ‘no shows’.  All helpers welcome please, no charge to helpers/members | All |
| 11 | **AGM;** set for Monday 13th August 2018, 19.30 at Weatherspoon’s Bridport |  |
| 11 | **AOB:**  John De Bank asked about work colleagues having a taster session on Monday 6th August, 6pm maximum of 8 people plus him; all agreed and Kieran, Paula Simon volunteered to help  Kieran and others want to enter this year’s Westbay raft race, all agreed good idea and fun publicity too. Banner to be out on the wall. Club agreed to fund the entry fee of £25.00, entries by 12th July  Kath asked that everyone post on Facebook when going out on ‘social paddles’ to ensure all are aware.  Sean suggested we ask new members/paddlers where they heard about the Club.  Facebook page settings; Sean to explore what settings and links are on both pages as there is uncertainty that they are linked or the level of privacy settings.  Sean also asked for a potential programme for new coaches once they had achieved the correct level – to include future involvement  Equipment for people; encourage long standing members where possible to purchase their own kit, this may reduce wear and tear on current club kit.  Discount is available at Bournemouth Canoes – mentioning membership of the Club  Self Promotion of Club; reminder for all members on Facebook to promote Club/share events within their friends to increase awareness | Katrina  All  SeB  LE  All |
| 12 | **The date of the next meeting** is Monday 13th August 2018 - **AGM** |  |